

**Political Science 2013: Introduction to International Relations
Fall 2019**

Instructor:

Dr. Stephen C. Nemeth
215 Murray Hall
Phone: (405) 744-2206
Email: stephen.nemeth@okstate.edu
Slack: Dr. Nemeth

Office Hours:

WF 1:00 – 4:00
or by appointment

Class Time & Location:

MWF 9:30-10:20
CLB 114

Teaching Assistant:

Leigh Welch
244 Murray Hall
Email: lewelch@okstate.edu

Office Hours:

MWF 10:30-11:30

Course Description:

This course will present you with an understanding of International Relations, one of the subfields of Political Science. This field studies a broad range of political, economic, and social relationships between and within countries. In this course, you will learn the content of the field as well as how political scientists conduct research in IR and the relevance of that research for general knowledge.

In order to cover such a broad area of study, the course will be divided into three sections. The first covers the foundational concepts of international relations: the actors, the nature of power, and the paradigms used to explain international phenomena. The second section focuses on security and highlights the causes of conflict, the management of conflict, and – ultimately – the prevention of conflict. The final section investigates economic security and highlights concepts such as international trade, economic development, and economic statecraft. In this course, you will learn:

- How political scientists use data to study broad questions in International Relations
- The assumptions and expectations of the major paradigms, including Realism, Liberalism, Constructivism, Marxism, and Feminism
- How these paradigms apply to topics such as conflict, economics, and diplomacy
- How specific theories explain the onset, duration, and outcomes of conflict.
- How cooperation between countries can endure in the presence of anarchy
- Theories of international political economy; the promise of free trade and the perils of protectionism

Required Reading:

- McGlinchey, Stephen. 2017. *International Relations*. Bristol, UK: E-International Relations. Available at: <http://www.e-ir.info/wp-content/uploads/2016/12/International-Relations-E-IR.pdf> (Hereafter, "M")
- McGlinchey, Stephen, Rosie Walters, and Christian Scheinpflug. 2017. *International Relations Theory*. Bristol, UK: E-International Relations. Available at: <https://www.e-ir.info/wp-content/uploads/2017/11/International-Relations-Theory-E-IR.pdf> (Hereafter, "MWS")

Any additional readings are posted on Canvas.

Course Requirements and Grading:

<u>Item</u>	<u>Grade Weight</u>	<u>Due Date(s)</u>
Exam 1	15%	Friday, September 20 th
Exam 2	15%	Friday, November 1 st
Map & Reading Quizzes	15%	Various
Project	20%	Various
Final Exam	25%	Friday, December 13 th
Attendance/Participation	10%	-

Exams 1 & 2 - The exams will be taken in class and consist of 20-30 questions and a short essay.

Map & Reading Quizzes – In order to become an informed observer of the world, it is important that you have a good grasp of geography. As a result, you will be given five map quizzes. Each quiz will focus on one particular region of the world. A list of the regions and the particular state information that you need to know will be provided on Canvas. The regions include: 1. Central and South America, 2. Northern Africa and the Middle East, 3. Sub-Saharan Africa, 4. East Asia & Oceania, and 5. Central and South Asia. All of these quizzes will count towards your final grade.

In addition to the map quizzes, I will also conduct 12 reading quizzes. These will take place randomly throughout the semester and they will concern the reading that is due for that day. These are meant to ensure that you do the reading. During the reading quizzes, you may use 1 page of notes (both sides of the page can be used) to assist you. This is to encourage you to take notes and to build up a supply to assist you in preparation for the exams. An additional bonus is that these questions have a habit of showing up on the two exams. I will keep the best 10 quizzes. Students who miss a quiz will not be allowed to make it up, unless the student was participating in a school-sponsored event or military service and only if I am made aware of the absence beforehand. These quizzes – map and reading – are worth 15% of your final grade.

Project – The final project involves creating a graphic novel to clearly – and creatively – explain a key topic (concept, event, global phenomenon, etc) in international relations to a potential future student in

POLS 2013. This is your chance to be creative, so be bold. We will discuss this in more detail over the course of the semester.

For now, I have established several dates by which I would like to see certain elements of the project. I will grade the individual components and provide comments. These will be due prior to class. This is to allow you plenty of time to complete the project and for me to provide you with feedback:

- Friday, September 6th: You will select one item from a list of International Relations topics. This will be the crux of your graphic novel.
- Monday, September 30th: An annotated bibliography with at least 10 sources. (2% of grade)
- Wednesday, October 23rd: First Draft due. In this, I want the basic story and the accompanying text to be largely decided. The art and design does not have to be decided. *Remember – this is a draft, so things do not have to be set in stone.* (5% of grade)
- Monday, November 4th: Peer Review Due. You will receive a link to an anonymous student’s story and you will provide anonymous, quality comments. The grade will be determined by the quality of your comments. (3% of grade)
- Friday, November 30th: Final Submission. You will turn in a copy of your graph novel on Canvas (by 11:59 pm). I will grade this based on a rubric I will distribute at a later time. (10% of grade)

Final Exam - The final exam will be taken in class and is cumulative. It will also consist of 35-40 questions, a short essay about a topic covered in the last part of class, and a longer cumulative essay.

Attendance/Participation - Students are expected to attend class and complete all of the required readings prior to class. I will take attendance at the beginning of class. Late arrivals will be noted. Each student is allowed three (3) “grace days” before absences (excused or unexcused) begin to impact the final grade. This grade will be calculated proportionally to your actual attendance. School-sponsored events and military service will not deduct from the allotted grace days, however you must alert me ahead of the absence. Neither school-sponsored events nor military service are excuses for failing to turn in an assignment on time. If you miss class, you are responsible for obtaining notes and any pertinent class news from a classmate.

Grades:

Grades will be based on a 100 point scale:

<u>Point Range</u>	<u>Final Grade</u>
90 - 100	A
80 - 89.99	B
70 - 79.99	C
60 - 69.99	D
59.99 or below	F

Any requests for grade changes on tests, assignments, etc. need to be accompanied by a written statement detailing the request and the nature of the problem. The request must detail a substantive issue (clerical error, mathematical error, etc.); frivolous requests will be denied. Grading challenges will never result in a lower grade.

University Guidelines:

Please see the attached document regarding university policies and procedures.

Notes:

Assignment Policy - All assignments are to be submitted to the pertinent class dropbox on Canvas. I will not accept emailed attachments. Compatibility with my office computer (Windows 10 PC) is the responsibility of the student. Late assignments are penalized 10 points each day late.

Changes to the Syllabus - I retain the right to amend this syllabus at any point in the semester. Depending on conditions in the classroom and other factors, reading schedules and assignments may be adjusted or completely revised. I will announce any syllabus changes at least one class period prior to the changes taking effect.

Technology Policy - There will be a website for the class on Canvas. Non-text book readings, the syllabus, and information about deadlines, assignments, and any other relevant information will be posted there. Each student is responsible for checking the website for announcements and to retrieve any assignment in a timely manner. The instructor is not responsible for any technical difficulties encountered when accessing the course website. Technical difficulties with the course website do not serve as an excuse for late assignments. Please feel free to see me if you have any questions or concerns.

Email Policy - Please note that all class-wide emails will be sent to your school email address. If this mail is forwarded to another account, it is your responsibility to receive messages that I send. Failure to adequately and periodically check your email does not serve as an excuse for late/incomplete assignments or absences. Please also be aware that email is not necessarily a secure medium so, as a result, I will not provide grade information via email. If you have a question/concern about your grade, it is your responsibility to meet with me during office hours.

Incomplete Policy – University Policy states that “a student must satisfactorily complete the majority of course work, and average ‘D’ or better on work to date, but has been ‘unavoidably prevented from completing the remaining work of the course’”.

Class Cancellations - In the event that class must be cancelled (instructor illness, inclement weather, etc.) I will contact you via your OSU email and I will make note of the cancellation on the Canvas course site.

Meeting with Students – Please feel free to contact me if you have any questions or concerns. Please note that questions and concerns about grades are easier to solve early in the semester rather than late.

Course Outline:

Do the reading before coming to class on the specified day. For example, the reading listed under “Wednesday, August 21st” is the reading that should be completed prior to that class. I reserve the right to change readings to accommodate changes in schedule, pace, etc... Items in italics refer to events that will take place during that class period.

Part I: Theory and Practice

Week 1 (August 19 – August 23): Introduction/IR Overview

Monday, August 19:

- Review Syllabus

Wednesday, August 21:

- M. Chapter 1

Friday, August 23:

- M. Chapter 3

Week 2 (August 26 – August 30): A Brief History of International Relations

Monday, August 26:

- Mingst, Karen. 2004. *Essentials of International Relations*. New York: W.W. Norton & Co. Chapter 2

Wednesday, August 28:

- Walt, Stephen. 1998. International Relations: One World, Many Theories. *Foreign Policy* 110: 29-46.

Friday, August 30:

- *Film - TBA*

Week 3 (September 2 - September 6): Paradigms of International Politics I

Monday, September 2:

- Labor Day – No Class

Wednesday, September 4:

- MWS. Chapter 1.
- “The Melian Dialogue” in Thucydides. 1954. *The History of the Peloponnesian War*. Harmondsworth: Penguin.
- *Map Quiz 1: Central & South America*

Friday, September 6:

- MWS. Chapter 1.
- *Graphic Novel Topic Selected*

Week 4 (September 9 - September 13): Paradigms of International Politics II

Monday, September 9:

- MWS. Chapter 2.
- Kant, Immanuel. 2017. “Perpetual Peace.” In *Essential Readings in World Politics*, eds. Karen A. Mingst and Jack L. Snyder, 20-22. New York: W.W. Norton & Co.

Wednesday, September 11:

- MWS. Chapter 2.

Friday, September 13:

- MWS. Chapter 4.

Week 5 (September 16 - September 20): Alternative Perspectives on IR/Exam 1

Monday, September 16:

- MWS. Chapter 5.

Wednesday, September 18:

- *Exam 1 Review*

Friday, September 20:

- Exam 1

Part II: War & Peace

Week 6 (September 23 - September 27): Conflict

Monday, September 23:

- Quakenbush, Stephen L. 2015. *International Conflict: Logic and Evidence*. Los Angeles: CQ Press. Chapter 2.
- “War Really is Going Out of Style”, by Joshua Goldstein and Steven Pinker, <https://www.nytimes.com/2011/12/18/opinion/sunday/war-really-is-going-out-of-style.html>

Wednesday, September 25:

- Scott, James M., Ralph G. Carter, and A. Cooper Drury. 2019. *IR: International, Economic, and Human Security in a Changing World, 3rd Edition*. Thousand Oaks, CA: CQ Press. Chapter 5-3.

Friday, September 27:

- Hoffman, Bruce. 1998. *Inside Terrorism*. New York: Columbia University Press. Chapter 1.

Week 7 (September 30 – October 4): The Causes of Conflict

Monday, September 30:

- Scott, James M., Ralph G. Carter, and A. Cooper Drury. 2019. *IR: International, Economic, and Human Security in a Changing World, 3rd Edition*. Thousand Oaks, CA: CQ Press. Chapter 5-2.
- Mead, Margaret. 1940. Warfare Is Only an Invention – Not a Biological Necessity. *Asia* 40(8): 402-405.
- *Annotated Bibliography Due*

Wednesday, October 2:

- Quakenbush, Stephen L. 2015. *International Conflict: Logic and Evidence*. Los Angeles: CQ Press. Chapter 5.
- *Map Quiz 2: Northern Africa & the Middle East*

Friday, October 4:

- Quakenbush, Stephen L. 2015. *International Conflict: Logic and Evidence*. Los Angeles: CQ Press. Chapter 4.

Week 8 (October 7 – October 11): Managing Conflict

Monday, October 7:

- Jervis, Robert. 2017. "Cooperation Under the Security Dilemma." In *Essential Readings in World Politics*, eds. Karen A. Mingst and Jack L. Snyder, 359-373. New York: W.W. Norton & Co.

Wednesday, October 9:

- Scott, James M., Ralph G. Carter, and A. Cooper Drury. 2019. *IR: International, Economic, and Human Security in a Changing World, 3rd Edition*. Thousand Oaks, CA: CQ Press. Chapter 6-2.

Friday, October 11:

- Scott, James M., Ralph G. Carter, and A. Cooper Drury. 2019. *IR: International, Economic, and Human Security in a Changing World, 3rd Edition*. Thousand Oaks, CA: CQ Press. Chapter 6-3.

Week 9 (October 14 - October 18): Managing Conflict & International Law

Monday, October 14

- M. Chapter 5.

Wednesday, October 16

- Maoz, Zeev and Bruce Russett. 1993. Normative and Structural Causes of the Democratic Peace. *American Political Science Review* 87(3): 624-638.

Friday, October 18

- TBA

Week 10 (October 21 - October 25): International Organizations

Monday, October 21:

- M. Chapter 6.
- Fasulo, Linda. 2009. *An Insider's Guide to the UN*. New Haven: Yale University Press. Chapter 1 & 38-46.

Wednesday, October 23:

- Karns, Margaret P. and Karen A. Mingst. *International Organizations: The Politics and Processes of Global Governance*. Boulder, CO: Lynne Reiner. 306-326.

- *First Drafts Due*

Friday, October 25:

- *Fall Break (No Class)*

Week 11 (October 28 - November 1): Human Rights/Exam 2

Monday, October 28:

- M. Chapter 11
- *Map Quiz 3: Sub-Saharan Africa*

Wednesday, October 30:

- *Exam Review*

Friday, November 1

- *Exam 2*

Part III – Economics, Environment, and the Future

Week 12 (November 4 – November 8): Global Economics

Monday, November 4:

- M. Chapter 8
- *Peer Review Due*

Wednesday, November 6:

- Sutherland, Peter D. 2008. Transforming Nations: How the WTO Boost Economies and Opens Societies. *Foreign Affairs* 87(2): 125-136

Friday, November 8:

- Blinder, Alan S. 2019. The Free-Trade Paradox: The Bad Politics of a Good Idea. *Foreign Affairs* 98(1): 119-128.

Week 13 (November 11 - November 15): International Development

Monday, November 11:

- M. Chapter 10
- *Map Quiz 4: East Asia & Oceania*

Wednesday, November 13:

- Sachs, Jeffrey. D. 2006. *The End of Poverty: Economic Possibilities for Our Time*. New York: Penguin Books. Chapter 3.

Friday, November 15:

- Collier, Paul. 2007. *The Bottom Billion: Why the Poorest Countries are Failing and What Can Be Done About It*. Oxford: Oxford University Press. Chapter 2.

Week 14 (November 18 – November 22): Environmental Challenges & the Future

Monday, November 18:

- M. Chapter 15
- *Map Quiz 5: Central & South Asia*

Wednesday, November 20:

- Nuccitelli, Dana. 2019. "Climate Change Poses Security Risks, According to Decades of Intelligence Reports." <https://www.yaleclimateconnections.org/2019/04/the-long-history-of-climate-change-security-risks/>

Friday, November 22:

- Bamford, James. 2016. What America Hath Wrought. *Foreign Policy*. 218: 66-67.
- *Graphic Novel due*

Week 15 (November 25 – November 29): Environmental Challenges

Monday, November 18:

- Hardin, Garrett. 1968. The Tragedy of the Commons. *Science* 162(3859): 1243-1248.

Wednesday, November 20:

- *Thanksgiving Break (No Class)*

Friday, November 22:

- *Thanksgiving Break (No Class)*

Week 16 (December 2 - December 6): The Future of IR/Finals Review

Monday, December 2:

- Shearer, David. 1998. Outsourcing War. *Foreign Policy* 112: 68-81.

Wednesday, December 4:

- Jones-Rooy, Andrea. 2018. 8 Tips to Improve Your Relationship, Courtesy of International Relations. <https://fivethirtyeight.com/features/8-tips-to-improve-your-relationship-courtesy-of-international-relations/>

Friday, December 6:

- *Finals Review*

Final: Friday, December 13 8:00 - 9:50 am



OKLAHOMA STATE UNIVERSITY

SYLLABUS ATTACHMENT

Fall 2019

<http://academicaffairs.okstate.edu>

YOUR SUCCESS AS A STUDENT IS OUR TOP PRIORITY.

THIS INFORMATION IS PROVIDED TO ANSWER QUESTIONS MOST OFTEN ASKED BY STUDENTS.

IMPORTANT DATES

Last day to add a class (without instructor permission)	8/26/2019
Last day to drop a course with no grade and 100% refund	8/26/2019
Last day to add a class (requires instructor & advisor permission)	8/30/2019
Last day to drop a course or withdraw from the University with an automatic "W" and receive a partial refund (requires advisor signature)	8/30/2019
Last day to post 6 week grades	10/2/2019
Last day to file graduation application (for name to appear in Fall Commencement program)	11/1/2019
Last day to drop a class or withdraw from the University with an automatic "W"	11/8/2019
Last day to withdraw from all OSU classes with an assigned grade of "W" or "F"	11/22/2019
Pre-Finals Week	12/2/2019-12/6/2019
Final examinations	12/9/2019-12/13/2019
Final grades due from faculty	12/18/2019

Note: Outreach, Internet, and short courses have unique drop/add and refund deadlines; lookup the specific deadlines for these courses on the Short, Internet, and Outreach Class Schedules page of the Registrar's website <http://registrar.okstate.edu/SIO-Schedule>.

Fall Semester Holidays

University Holiday	9/2/2019
Student's Fall Break	10/25/2019
Student's Thanksgiving Break	11/27/2019-11/29/2019

DROPPING A COURSE AND WITHDRAWING FROM THE UNIVERSITY

students often confuse these terms. **Dropping a Course** (or courses) may occur during the first twelve weeks of the semester. This means, however, that you are still enrolled in at least one other OSU course. Exceptions to the deadlines above may only be considered by petition due to documented extraordinary circumstances and committee approval. The Retroactive Drop/Withdraw Petition and the Petition for a Refund of Tuition and Fees forms are available on the Registrar's website <http://registrar.okstate.edu/Forms>.

Withdrawing from the university means dropping *all* courses and you *are no longer enrolled for the current semester*. This may occur until the Friday before pre-finals week. The withdrawal process is initiated with your academic advisor. For additional information and dates, go to: <http://academicaffairs.okstate.edu/content/adding-dropping-and-withdrawing-courses>.

ALERTS AND RESCHEDULING

If the OSU campus officially closes due to inclement weather or other emergencies, alerts are provided to local news media and posted on the OSU website. Missed exams, classes, or assignments may be rescheduled at times outside the normal meeting schedule. If valid, documented circumstances prohibit students from attending the rescheduled classes, instructors should provide reasonable alternative means for makeup.

SEEK ANSWERS TO YOUR QUESTIONS

The OSU faculty and staff want you to be successful in your educational pursuits. If you have questions or concerns, seek help EARLY. We are here to assist you.

ACADEMIC INTEGRITY

101 Whitehurst/405-744-5627/<http://academicintegrity.okstate.edu>
OSU is committed to maintaining the highest standards of integrity and ethical conduct. This level of ethical behavior and integrity will be maintained in this course. Participating in a behavior that violates academic integrity (e.g., unauthorized collaboration, plagiarism, multiple submissions, cheating on examinations, fabricating information, helping another person cheat, unauthorized advance access to examinations, altering or destroying the work of others, and altering academic records) will result in an official academic sanction. Violations may subject you to disciplinary action including the following: receiving a failing grade on an assignment, examination or course, receiving a notation of a violation of academic integrity on your transcript, and being suspended from the University. You have the right to appeal the charge.

COPYRIGHT & FAIR USE POLICY OF COURSE MATERIALS

Course materials may not be published, leased, sold to others, or used for any purpose other than appropriate OSU-related individual or group study without the written permission of the faculty member in charge of the course and other copyright holders. This paragraph grants you a limited license giving you access to materials for this course, including PowerPoint slides, audio/video recordings, written, or other materials, for appropriate OSU-related educational use only. Lectures should not be recorded without permission from the faculty member and must not be further disseminated or shared.

CLASS ATTENDANCE

Class attendance is a critical component of learning; therefore, you are expected to attend and participate fully in all scheduled class meetings. Many instructors consider attendance so essential that your grade may be affected by your absence. *SOME DEPARTMENTS AND PROFESSORS HAVE MANDATORY ATTENDANCE POLICIES*. If no written attendance policy is provided before the last day to add a class without instructor permission, no penalty may be assessed for class absences although you may not be permitted to make up certain in-class activities. If you are required to participate in official university-sponsored activities or military training, you should receive an excused absence unless the written course attendance policy indicates otherwise. If you will be absent from class for sponsored activities, you must provide prior notification of the planned absence to the instructor. You may be required to submit assignments or take examinations before the planned absence.

PRE-FINALS WEEK POLICY

Final examinations are scheduled at the end of each semester and are preceded by pre-finals week, which begins seven days prior to the first day of finals. During pre-finals week, all normal class activities will continue; however, no assignment, test, or examination accounting for more than 5% of the course grade may be given; and no activity or field trip may be scheduled that conflicts with another class. This excludes makeup and laboratory examinations, out-of-class assignments (or projects) made prior to pre-finals week and independent study courses. No student or campus organization may hold meetings, banquets, receptions, or may sponsor or participate in any activity, program, or related function that requires student participation. For additional information, contact the Office of Academic Affairs, 405-744-5627, 101 Whitehurst.

FINAL EXAM OVERLOAD POLICY

In the event you have three or more final exams scheduled for a single day, you are entitled to arrange with the instructor of the highest numbered course (4 digit course number) or two highest, if you have four finals on one day, to re-schedule that examination(s) at a time and place of mutual convenience during final exam week. If the final exam overload includes a common final exam, the common final exam is excluded from rescheduling unless multiple common exams are scheduled at the same time. You should submit this request in writing, with a copy of your class schedule, at least two weeks prior to the beginning of final exam week. The instructor has one week prior to the beginning of final exam week to arrange a mutually convenient time and place for administration of the final exam. After one week, if an agreement cannot be reached, take the request to the department head.

INFORMATION TECHNOLOGY

Student Email - OSU uses your OKSTATE.EDU email address as a primary form of communication. Students are expected to check their OSU email on a frequent and consistent basis to remain informed of their official university business. If you do not use the OSU email system you must redirect your okstate.edu email using the Orange-Key System (www.okey.okstate.edu). Failure to maintain an accurate email address may result in missed or lost university communications. For email assistance contact the IT Helpdesk at 405-744-HELP (4357).

Computer Labs - A complete description of computer labs and hours of operations are available at their website:

<https://it.sp.okstate.edu/technologysupport/deskside/public/labs.htm>.

Lab information is also available by calling the Information Technology Help Desk at 405-744-HELP (4357).

EQUAL OPPORTUNITY

409 General Academic Building/405-744-7607

<https://iis2many.okstate.edu/>

OSU is committed to maintaining a learning environment that is free from discriminatory conduct based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status. OSU does not discriminate on the basis of sex in its educational programs and activities. Examples of sexual misconduct and/or sex discrimination include: sexual violence, sexual harassment, sexual assault, domestic and intimate partner violence, stalking, or gender-based discrimination. OSU encourages any student who thinks that he or she may have been a victim of sexual misconduct or sexual discrimination to immediately report the incident to the Title IX Coordinator (405-744-7737) or Deputy Title IX Coordinator (405-744-5470). Students may also report incidents of sexual misconduct or sex discrimination to a faculty or staff member, who is then required by federal law (Title IX) to notify the Title IX or Deputy Title IX Coordinator. If a reporting student would like to keep the details confidential, the student may speak with staff in the Student Counseling Center (405-744-5472) or one of the University's Sexual Assault Victim Advocates (Mon-Fri 8 AM-5 PM, 405-564-2129 or 24 Hour Help Line 405-624-3020).

STUDENT DISABILITY SERVICES

315 Student Union/405-744-7116/<http://sds.okstate.edu/>

According to the Americans with Disabilities Act, each student with a disability is responsible for notifying the University of his/her disability and requesting accommodations. If you think you have a qualified disability and need special accommodations, you should notify the instructor and request verification of eligibility for accommodations from Student Disability Services. Please advise the instructor of your disability as soon as possible, and contact Student Disability Services, to ensure timely implementation of appropriate accommodations. Faculty have an obligation to respond when they receive official notice of a disability but are under no obligation to provide retroactive accommodations. To receive services, you must submit appropriate documentation and complete an intake process to verify the existence of a qualified disability and identify reasonable accommodations.

STUDENT CONDUCT EDUCATION AND ADMINISTRATION

328 Student Union/405-744-5470/<http://studentconduct.okstate.edu/>
By enrolling at Oklahoma State University, you accept responsibility for complying with all University policies and contracts, and for local, state and federal laws on- or off-campus that relate to the University's mission. **The Student Code of Conduct** educates students about their civic and social responsibilities including policies and procedures involving student misconduct.

In general, the University expects students to aspire to follow and promote the Cowboy Community Standards or integrity, community, social justice, respect, and responsibility.

EDMON LOW LIBRARY HOURS

405-744-9775 or 405-744-9741

www.library.okstate.edu

Text 405-592-4128

Sunday

Noon-7:00 PM

Monday-Thursday

7:30 AM-10:00 PM

Friday

7:30 AM-6:00 PM

Saturday

Noon-7:00 PM

*For holiday and intersession hours, check

<http://library.okstate.edu/about/hours>

*Contact the following for information on hours of operation:

Architecture Library	405-744-6047
Curriculum Materials Library	405-744-6310
Veterinary Medicine Library	405-744-6655

WHERE TO GO FOR HELP

ACADEMIC RELATED SERVICES

Instructor - If you have questions regarding your class, talk to your instructor. Faculty members usually include their office hours and/or phone number in the class syllabus. If you cannot locate this information, set a time to meet with your instructor by speaking with him/her prior to or immediately following your class session or check with the departmental office on when the instructor may be available.

Academic Advisor - All students will benefit by conferring with an advisor on a regular basis. If you do not know your advisor or would like to learn more, talk to the Student Academic Services Director for your college.

Bursar

113 Student Union/405-744-5993

<http://bursar.okstate.edu/>

The Bursar Office bills and collects tuition, fees, campus housing, and other university related charges. The Bursar Office also processes and disburses all federal and campus-based funds to students' bursar accounts and refunds any overpayments on students' bursar accounts.

Career Services

360 Student Union/405-744-5253

<http://hiresugrads.com>

Locate your College's Career Consultant on the Career Services website. Use <http://hiresugrads.com> to search for part-time jobs.

Concurrent Student Services and Advising

University College/040 Student Union/405-744-1389

<http://universitycollege.okstate.edu/concurrent/index.html>

Find out about academic services for concurrent students or to schedule your next advising appointment.

Foreign Language Placement Test

206 Gunderson Hall/405-744-9547

<http://languages.okstate.edu/>

Students with prior foreign language experience in French, German, or Spanish who take the placement exam and then score a 'B' or higher in a more advanced class, will get up to 6 credit hours for the classes below it. Schedule your free test by emailing Nick Howland at nick.howland@okstate.edu.

Multicultural Affairs

240 Student Union/405-744-5481

<http://oma.okstate.edu/>

Academic, career, and personal success programs are available. Student organizations representing diverse communities and annual events are offered.

Pre-Professional Student Services

University College/040 Student Union/405-744-1389

<https://universitycollege.okstate.edu/preprofessional/>

Pre-professional services for students from any major on campus, including coordination of contacts with health care professional schools and student interview processes.

Registrar

322 Student Union/405-744-6876

<http://registrar.okstate.edu/>

The Office of the Registrar provides services related to the creation and maintenance of student academic records. We are here to assist students with enrollment, official transcript requests, degree and enrollment verification, updating personal information in the Student Information System, graduation, and other services.

Scholarships & Financial Aid

119 Student Union/405-744-6604

<http://financialaid.okstate.edu>

Over 80 percent of Oklahoma State University students received scholarships, grants, work, and low-interest loans totaling over \$320 million last year. Contact the Office of Scholarships & Financial Aid to apply for financial aid or to meet with a financial aid counselor.

Transfer Students Services

University College/104 North Classroom Building/405-744-1390

<http://universitycollege.okstate.edu/transfer/index.html>

This office provides undergraduate transfer students with a seamless transition to OSU by collaborating with various departments on campus, including the Office of Undergraduate Admissions, the LASSO Center, the Office of the Registrar, and Financial Aid.

University Assessment and Testing

107 University Assessment and Testing Building/405-744-5958

<http://uat.okstate.edu/>

Campus and national tests as well as testing accommodations are provided.

Veteran Benefit Services

322 Student Union/405-744-6343

<http://registrar.okstate.edu/Veteran-Benefit-Services>

This office provides information and assistance in completing the appropriate forms to apply for educational benefits through the U.S. Department of Veterans Affairs and through the State of Oklahoma.

Veteran Student Academic Services

University College/104 North Classroom Building/405-744-1390

<http://universitycollege.okstate.edu/veteran/index.html>

This office works with veteran and military-affiliated students to aid in their transition from military service to successful careers by ensuring they succeed academically through coordination of support services from both on- and off-campus entities.

HEALTH RELATED SERVICES**Counseling Psychology Clinic**

107 Public Information Office/405-744-6980

https://education.okstate.edu/ccp_clinic/index.html

Faculty and graduate students offer high quality and cost efficient psychological and mental health services to students Monday through Friday.

University Counseling Services

320 Student Union/405-744-5458

<https://ucs.okstate.edu/>

Services include personal counseling, the Alcohol & Substance Abuse Center, and stress management through the Reboot Center.

University Health Services

1202 W. Farm Road/405-744-7665

<http://uhs.okstate.edu/>

An allergy clinic, lab services, x-ray, travel clinic, women's clinic and pharmacy are among the services offered at this campus outpatient medical clinic.

Wellness Department

405-744-5510

<http://wellness.okstate.edu/>

Intramurals, group fitness and sports clubs are among the many programs and services available through the Wellness Department.

CAMPUS LIFE RELATED SERVICES**Fraternity & Sorority Affairs**

211J Student Union/405-744-5490

<https://lcl.okstate.edu/gogreek/>

For questions and comments about fraternity and sorority organizations, contact Fraternity and Sorority Affairs.

Housing & Residential Life

100 Iba Hall/405-744-5592

<http://reslife.okstate.edu>

For questions and comments about housing and residential life, contact the Housing administration office.

Leadership and Campus Life

211 Student Union/405-744-5488

<http://lcl.okstate.edu>

Get involved through student organizations; the Center for Ethical Leadership; International Students & Scholars; Non-traditional Student Services; and Parent & Family Relations.

Service-Learning Volunteer Center

211G Student Union/405-744-5145

<https://lcl.okstate.edu/volunteer/>

Find volunteer opportunities and earn the recognition C.O.R.D. to wear at graduation.

University Dining Services

076 Student Union/405-744-4424

<http://dining.okstate.edu/>

For questions and comments about meal plans or university dining operations, contact University Dining Services.

ACADEMIC SUPPORT RESOURCES AND TUTORING**Learning and Student Success Opportunity (LASSO) Tutoring Center**

021 Classroom Building/405-744-3309

<https://universitycollege.okstate.edu/lasso/>

LASSO offers free individual and group tutoring for a variety of courses.

STUDENT ACADEMIC SERVICES CENTERS**Agricultural Sciences & Natural Resources**

136 Agricultural Hall/405-744-5395

Contact: Dr. Deb VanOverbeke

<http://casnr.okstate.edu/students/ssc>

Academic support and career guidance resources are available for CASNR students.

Arts & Sciences

213 Life Sciences East/405-744-5658

Contact: Dr. Amy Martindale

<https://cas.okstate.edu/advising>

Academic support and career guidance resources are available for Arts & Sciences students.

Education, Health & Aviation

106 Willard Hall/405-744-6350

Contact: Ms. Kristi Seuhs

<http://education.okstate.edu/watson>

Academic support, advisement and career counseling is available to all education majors.

Engineering, Architecture & Technology

111 Engineering North/405-744-5276

Contact: Mr. Lance Millis

<https://studentservices.okstate.edu/advising>

Academic advising and career services are available for all CEAT students. Tutoring is offered for general math, science, and engineering courses.

Human Sciences

101 Human Sciences/405-744-5053

Contact: Ms. Kristi Seuhs

<https://humansciences.okstate.edu/academics/center-student-success.html>

Academic support and career guidance resources are available for Human Sciences students.

Spears School of Business

155 Business Building/405-744-2772

Contact: Ms. Marissa McIntyre

<https://business.okstate.edu/student-services/>

Academic advisement is provided for freshmen through seniors in all business major areas.

University College Advising

214 Student Union/405-744-5333

Contact: Ms. Missy Wikle

<https://universitycollege.okstate.edu/uca/>

University College Advising has academic advisors to help with your academic needs, whether planning your semester schedule, teaching your First-Year Seminar class, looking at degree options, or helping to bridge the gap between student life and academic success. Call or visit the office anytime Monday through Friday, between 8:00 a.m. and 5:00 p.m.

DISCIPLINE SPECIFIC TUTORING**Accounting**

416 Business Building/405-744-2863

<https://spears.okstate.edu/accounting/ace/>

Support is provided to all students enrolled in classes offered by the OSU School of Accounting.

Biology

303 Life Sciences West

<http://biol1114.okstate.edu>

Tutoring is provided for BIOL 1114.

College of Engineering, Architecture & Technology Tutoring

ENDEAVOR 102/405-744-1750

<https://studentservices.okstate.edu/coaching>

Tutoring is provided for Engineering and Engineering Science courses.

The Language Lab

205 Gunderson Hall/405-744-9547

<http://languages.okstate.edu/>

Two 28-user labs fully equipped with personal computers and listening/recording devices are available. Students may practice vocabulary building and grammar in the target language.

Graduate Research and Writing Lab

306 Edmon Low Library/405-744-1241

<http://info.library.okstate.edu/RLS/grads>

Offers one-on-one consultations, workshops, and other services for graduate students.

History

101 S Murray Hall/405-744-5680

<http://history.okstate.edu/contact>

Tutoring is given for Survey of History and upper division courses.

Mathematics Learning Success Center

5th Floor Edmon Low Library/405-744-5818

<https://mlscokstate.com/>

The MLSC provides drop-in tutoring for all students enrolled in 1000 and 2000 level mathematics classes.

Writing Center

440 Student Union/405-744-6671

<http://osuwritingcenter.okstate.edu>

The Writing Center helps writers throughout the composing process; plan to visit early and often throughout the semester, not just the day before an assignment is due. Tutors work with students to improve brainstorming, organizational, and composing techniques. Multiple locations are available on campus, as well as online tutoring.

FOR MORE INFORMATION**go.okstate.edu/apps**

The OState app is your link to campus departments, OSU news, and maps. The Orange Shield app is the official safety app of OSU.

my.okstate.edu

This portal connects students to a wide range of campus services including links to student email, the library, and the Online Classroom and Community (D2L).

For other comments and inquiries, please contact academics@okstate.edu.