

HONR 3000 / POLS 4020:
Counterinsurgency and Counterterrorism: The British Experience
“Cowboys in Cambridge”

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Course Description

From the jungles of Malaysia to the streets of Belfast, the British have a long and extensive history with the challenges of terrorism and insurgency. To respond to this threat, the British government has learned to adapt their tactics to the realities on the ground. In colonial Malaysia, British troops implemented policies to win local support and draw the public away from Communist insurgents, while in Northern Ireland, British actions vacillated between repression and political concession, with sometimes mixed results. More recently, London has significantly expanded its use of CCTV cameras, seeking to create a surveillance “Ring of Steel” as protection against modern terrorist threats.

These actions have, quite frequently, sparked considerable criticism and controversy. In this class, you will take part in the debate between civil liberty advocates and supporters of government security measures, evaluating the strengths and weaknesses of these policies. You will read about the history and politics surrounding the British responses to terrorism, including British policy in Malaya. This constantly changing situation led the British military to shift from a forcible internment policy to a more conciliatory policy of addressing Malays’ economic and political concerns. The latter strategy, dubbed the “Hearts and Minds” approach by the commanding general, more recently inspired American military strategy in Iraq and Afghanistan. We will also examine the challenges of confronting terrorism within an advanced democracy. We will hear from activists both in support and opposition to London’s “Ring of Steel” security measures, and learn about the challenges of urban counterinsurgency.

The class will culminate with a trip to Britain’s most well-known experience with counterinsurgency and counterterrorism: Northern Ireland. While there, we will experience the continued security measures taken by the British state as well as see and learn about the nature of the division between the two sides, the interpretation of history from each perspective, and current efforts to bridge the divide.

Required Reading

All readings are listed below in the syllabus, with a pdf copy of each reading posted to the class D2L page. This reading list includes a short list of readings students are expected to complete before the program, to help prepare them for their time abroad, as well as daily readings while at Cambridge.

Students are also encouraged to keep up with recent events by consulting newspapers or news websites that offer detailed coverage of this region. BBC News (<http://www.bbc.co.uk/news/>) is

always a good source, and they have a special page dedicated to news from Northern Ireland (http://www.bbc.com/news/northern_ireland).

Grading

Following university guidelines, our grading scale is:

%	Grade	Explanation
90-100	A	Exceptional & outstanding work
80-89	B	Very good work
70-79	C	Adequate work; superficial grasp on concepts
60-69	D	Very poor work; poor understanding of the material
Below 60	F	Failing; unacceptable work

Remember, “A” is a rare grade reserved for projects that demonstrate outstanding skill and effort.

Our class work includes:

	Worth
Participation. Students are expected to be active participants in class discussion and projects.	30%
Blog posts. Students will complete 3 blog post assignments for this class. One post will be a short reflection write-up about your service learning experience and will be <u>due by Monday, July 11</u> . The second post will be a reflection on the Belfast trip, and will be <u>due Wednesday, July 20</u> .	5% each, 15% total

For the final post, you will write a response to a discussion question that the professors will present in class. Students will sign-up for one day these questions will be presented, and these write-ups are due by midnight on the day they are assigned. Since several students will be writing on each day’s prompt, students are encouraged to discuss their ideas or brainstorm together, but each student must submit their own individual response blog post.

These assignments should be completed in Microsoft Word and uploaded to the corresponding D2L Dropbox folder. Be sure to include your references in a bibliography/reference list at the end of your post, and use hyperlinks

We will be posting a handout to D2L outlining some blog-writing tips, but generally, we do expect that these response write-ups will be:

- Short – no more than 2 pages!
- Well-written, presenting a clear argument/narrative.
- Present accurate and detailed information, with references properly cited.
 - If your references are online sources (meaning open to the public and NOT on our D2L page), students are encouraged to follow

the blog-writing norm and include their citations as hyperlinks rather than the typical in-text or footnote citation style.

- ALL references to your paper (online and not online) should be listed in a bibliography at the end of your write-up.
- Visually appealing. Students are encouraged to use visuals (graphs, pictures, etc)...just be sure to cite them properly if you do!!!

The best blog write-ups will be featured on the class blog that we will be running during our time in Cambridge (unless the student has asked that we keep their work private), and we will spend time in class discussing the issues this student raised in their paper.

Photoessay. Students will work in groups to complete a photoessay by the end of the class time. The photoessay is an audio-visual presentation, and will require students to write an essay. This essay will serve as the script to a 5-6 minute video presentation that should include pictures or other visuals that further illustrate the narration. 25%

Each group will present on different counterterrorism strategies, with the options including surveillance (including CCTV, data-mining, or profiling), “hearts and minds” (including community engagement, economic development projects, police reforms, or symbolic politics), peace walls, or hardline tactics (including mass arrests, curfews, or internment without trial).

The essay part of the photoessay should include a definition of the broad strategy, at least one example of where it has been used, and a discussion of arguments for and against using this strategy. In the pros/cons section, we would encourage you to discuss how this tactic relates to civil liberties.

For the visual element, students are allowed to use any visual images, maps, or animations they find as long as they properly cite the sources. However, we *strongly encourage* you to use your own images if possible.

The photoessays will be completed by the last day of class at Cambridge, and we will have a screening of the completed projects during the fall semester back at Oklahoma State.

Final paper. For the final project, students will complete a 10-15 page paper examining one case study of British involvement in counterinsurgency and/or counterterrorism activities. This paper will proceed in 2 parts: 30%

- In the first part of the paper, students will describe their chosen campaign, the events leading up to it, who was involved (major disputants or insurgent groups), and discuss the tactics used by the British in trying to establish control over this territory.

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- In the second part of the paper, students will analyze this campaign. They should focus on explaining what lessons we (the US) can take from this British involvement and apply to modern counterterrorism strategy.

The paper will be completed early during the Fall 2016 semester, with the final paper due Friday, October 7.

Students should turn in a short (1 page) discussion of the case they have chosen as well as an outline of their proposed paper no later than Friday, August 26 in order to receive feedback from the instructors on the direction of their project. In this outline, students should include a list of at least 5 sources that they will reference in this paper.

Course Schedule and Readings

Required *before* the course

- Background on British Counterinsurgency Activities:
 - Boot, Max. 2013. *Invisible Armies: An Epic History of Guerrilla Warfare From Ancient Times to the Present*. New York: Liveright Publishing.
 - Chapter 14: The American Hornets → covers the American Revolution
 - Chapter 27: Commandos → covers South Africa
 - Moyar, Mark. 2009. *A Question of Command: Counterinsurgency from the Civil War to Iraq*. New Haven: Yale University Press. Chapter 6: The Malayan Emergency.
- Background on Northern Ireland:
 - BBC News. 10 March 2009. Q&A: The Conflict in Northern Ireland. (http://news.bbc.co.uk/2/hi/uk_news/7931285.stm)
 - Handout: The Basics – The Northern Ireland Conflict
 - Jesse, Neal G. and Kristen P. Williams. 2011. *Ethnic Conflict: A Systematic Approach to Cases of Conflict*. Washington, D.C.: CQ Press. Chapter 3: Northern Ireland.
 - Shapiro, Ari. 28 November 2014. For Northern Ireland, Wounds From ‘The Troubles’ Are Still Raw. Retrieved from NPR at <http://www.npr.org/sections/parallels/2014/11/28/367183005/for-northern-ireland-wounds-from-the-troubles-are-still-raw>

Cambridge (July 4-11)

Monday, July 4: An Introduction to Terrorism and Counterinsurgency

Schedule

- 9 am: Class begins
- 5pm: Group photo at Pepys Library, Magdalene
- 6 pm: Welcome dinner in Wordsworth Room at St. John’s College

Business/business casual attire

Readings

- O’Neill, Bard. 2005. *Insurgency & Terrorism: From Revolution to Apocalypse*. Dulles, VA: Potomac Books. Chapters 1-3

- Kydd, Andrew and Barbara Walter. 2006. The Strategies of Terrorism. *International Security* 31(1): 49- 80.

Tuesday, July 5: “Draining the Sea by Filling the Graves”

Schedule

- 9 am: Blog post discussion

Readings

- van Heyningen, Elizabeth. 2009. The Concentration Camps of the South African (Anglo-Boer) War, 1900-1902. *History Compass* 7(1): 22-43
- Grundlingh, Albert. 1999. The Bitter Legacy of the Boer War. *History Today* 49(11): 21-25.

Wednesday, July 6: Individual Motivations for Violence

Schedule

- 9 am: Blog post discussion
- 3:30 pm: Begin service learning experiences

Readings

- McAdam, Douglas. 1986. Recruitment to High-Risk Activism: The Case of Freedom Summer. *American Journal of Sociology* 92(1): 64-90
- White, Robert. 1989. From Peaceful Protest to Guerrilla War: Micromobilization of the Provisional Irish Republican Army. *American Journal of Sociology* 94(6): 1277-1302.

Thursday, July 7: “Winning Hearts and Minds”

Schedule

- 9 am: Class resumes

Readings

- Smith, Simon. 2001. General Templer and Counter-Insurgency in Malaya: Hearts and Minds, Intelligence, and Propaganda.
- Dixon, Paul. 2009. ‘Hearts and Minds’? British Counter-Insurgency Strategy in Northern Ireland. *Journal of Strategic Studies* 32(3): 445-474.

Friday, July 8: Surveillance

Schedule

- 9 am: Blog post discussion
- 1 pm: Lecture on British Parliamentary System

Readings

- TBA

Northern Ireland (July 11-15)

Monday, July 11: The Troubles and the Peace Process

Schedule

- 9 am: Blog post discussion

Readings

- Conroy, John. 1995. *Belfast Diary: War as a Way of Life*. Boston, MA: Beacon Press. Chapter 3: “The Rules of the Game.” (Exerts: pp. 67-67, 76-80, 92-98).
- Murphy, Joanne. 2013. *Policing for Peace in Northern Ireland: Change, Conflict and Community Confidence*. New York: Palgrave Macmillan. (Excerpts: pp. 8-26)

- Interview with Jonathan Powell. 10 August 2011. Negotiating with the enemy. *BBC News*, <http://www.bbc.co.uk/news/magazine-10918880>
- McDonald, Henry. 2011. Unspoken lessons from Northern Ireland's peace process. *The Guardian*, 18 October. Retrieved from <http://www.guardian.co.uk/politics/2011/oct/18/unspoken-lessons-northern-ireland-peace>

Optional Readings

- Conroy, John. 1995. *Belfast Diary: War as a Way of Life*. Boston, MA: Beacon Press. Chapter 3: "The Rules of the Game." (Exerts: pp. 85-88)
- Brown, Johnston. 2006. *Into the Dark: 30 Years in the RUC*. Gill & MacMillan. (Excerpts)

Tuesday, July 12: Getting to Know Belfast

Schedule

- 11 am: Flight to Belfast
- 2 pm: Optional excursion in Belfast

Readings

- Conroy, John. 1995. *Belfast Diary: War as a Way of Life*. Boston, MA: Beacon Press. Chapter 4: "The Wall and the People Beyond It" (Exerts: pp. 108-110, 111-126).
- 14 years after deal NI 'still very divided' new report suggests. 29 February 2012. Retrieved from *BBC News* at <http://www.bbc.co.uk/news/uk-northern-ireland-17198481>

Wednesday, July 13: The Falls and Shankill Neighborhoods

Schedule

- 10 am: Tour of Shankill Neighborhood with Noel Large (EPIC tours)
- 2 pm: Tour of Falls Neighborhood with Coiste
- 5:30 pm: Dinner at The Felons

Readings

- Government's paramilitary groups in Northern Ireland assessment in short. 20 October 2015. Retrieved from *BBC News* at <http://www.bbc.com/news/uk-northern-ireland-34584308>
- Londonderry: Pipebombs found 'could be linked to dissident republicans.' 17 June 2016. Retrieved from *BBC News* at <http://www.bbc.com/news/uk-northern-ireland-foyle-west-36564181>

Thursday, July 14: Policing in Northern Ireland

Schedule

- 9 am: Meet with Hugh Forrester, Curator of Police Museum, at Newforge Country Club
- 10:15 am: Meet with Allan Jones, former member of the Police Service/RUC, and Ken Pennington, Chief Superintendent
- 7:00 pm: Return flight to London Heathrow

No required readings, but here are some optional readings on recent politics

- Harvey, Declan. 19 April 2016. Five facts you should know about the Northern Ireland election. *BBC Newsbeat*, <http://www.bbc.co.uk/newsbeat/article/36083411/five-facts-you-should-know-about-the-northern-ireland-election>
- *BBC News*. 13 April 2016. NI election issues guide: Law and order. Retrieved from <http://www.bbc.com/news/election-2016-northern-ireland->

[35971919?intlink_from_url=http://www.bbc.com/news/topics/4ae2bad0-f54a-43f7-9e59-c58763606a00/sinn-fein&link_location=live-reporting-story](http://www.bbc.com/news/topics/4ae2bad0-f54a-43f7-9e59-c58763606a00/sinn-fein&link_location=live-reporting-story)

- Buckler, Chris. 20 April 2016. Teenage kicks: NI politicians face 'Good Friday Agreement Generation' in televised debate. *BBC News*, <http://www.bbc.com/news/election-2016-northern-ireland-36086554>

Friday, July 15: Last Day of Class

Schedule

- 9-10 am: Discussion of Belfast Experience
- 10 am - noon: Final work on Photoessay

Readings

- No readings today!

Recommended Readings (and Citations!) for the Final Research Paper

General Definitions

- Galula, David. 1964. *Counter-Insurgency Warfare: Theory and Practice*. New York: Frederick A. Praeger. Chapters 1-2
- Ganor, Boaz. 2002. Defining Terrorism: Is One Man's Terrorist Another Man's Freedom Fighter? *Police Practice & Research* 3(4): 287-304.
- Hoffman, Bruce. 1998. *Inside Terrorism*. New York: Columbia University Press. Chapter 1.
- Kilcullen, David. 2010. *Counterinsurgency*. Oxford: Oxford University Press. Introduction

Imperial Strategies (with a focus on South Africa)

- Spies, S. B. 2001. *Methods of Barbarism? Roberts and Kitchener and Civilians in the Boer Republics, January 1900-May 1902*. Johannesburg: Jonathan Ball Publishers. (Excerpts).
- Marston, Daniel and Carter Malkasian, eds. 2008. *Counterinsurgency in Modern Warfare*. Westminister, MD: Osprey Publishing. Chapter 1.
- Mockaitis, Thomas. 1990. The Origins of British Counter-Insurgency. *Small Wars & Insurgencies* 1(3): 209-225
- Rid, Thomas. 2010. The Nineteenth Century Origins of Counterinsurgency Doctrine. *Journal of Strategic Studies* 33(5): 727-758
- Spies, S. B. 2001. *Methods of Barbarism? Roberts and Kitchener and Civilians in the Boer Republics, January 1900-May 1902*. Johannesburg: Jonathan Ball Publishers. (Excerpts).

Decolonization Strategies (with a focus on Malaysia)

- Bennett, Huw. 2007. The Mau-Mau Emergency as Part of the British Army's Post-War Counter-Insurgency Experience. *Defense and Security Analysis*. 23(2): 143-163.
- Marston, Daniel and Carter Malkasian, eds. 2008. *Counterinsurgency in Modern Warfare*. Westminister, MD: Osprey Publishing. Chapters 6 & 8.
- Mockaitis, Thomas. 1995. *British Counterinsurgency in the Post Imperial Era*. Manchester: Manchester University Press. Chapter 1.
- Reis, Bruno. 2011. The Myth of British Minimum Force in Counterinsurgency Campaigns During Decolonisation (1945-1970). *Journal of Strategic Studies* 34(2): 245-279.
- Nagl, John. 2002. *Learning to Eat Soup with a Knife: Counterinsurgency Lessons from Malaya and Vietnam*. Chicago: University of Chicago Press. Chapter 8.

Lessons from Northern Ireland

- Thornton, Rod. 2007. Getting it Wrong: The Crucial Mistakes Made in the Early Stages of the British Army's Deployment to Northern Ireland (August 1969 to March 1972). *Journal of Strategic Studies* 30(1): 73-107.
- Jackson, Brian. 2005. "The Provisional Irish Republican Army," in Jackson, Brian, John Baker, Kim Cragin, John Parachini, Horacio Trujillo, and Peter Chalk (eds.) *Aptitude for*

Destruction, Volume 2: Case Studies of Organizational Learning in Five Terrorist Groups. Santa Monica: RAND Corporation. Available at:
http://www.rand.org/pubs/monographs/2005/RAND_MG332.pdf

Modern Counterinsurgency Operations (Afghanistan and Iraq)

- Farrell, Theo and Stuart Gordon. 2009. COIN Machine: The British Military in Afghanistan. *Orbis* 53(4): 665-683.
- Egnell, Robert. 2011. Lessons from Helmand, Afghanistan: What Now for British Counterinsurgency? *International Affairs* 87(2): 297-315.
- Egnell, Robert. 2010. Winning 'Hearts and Minds'? A Critical Analysis of Counter-Insurgency Operations in Afghanistan. *Civil Wars* 12(3): 282-303
- Chin, Warren. 2007. Examining the Application of British Counterinsurgency Doctrine by the American Army in Iraq. *Small Wars & Insurgencies* 18(1): 1-26.
- Ucko, David. 2010. Lessons from Basra: The Future of British Counter-Insurgency. *Survival* 52(4): 131-158.



OKLAHOMA STATE UNIVERSITY

SYLLABUS ATTACHMENT

Fall 2016

<http://academicaffairs.okstate.edu>

YOUR SUCCESS AS A STUDENT IS OUR TOP PRIORITY.

THIS INFORMATION IS PROVIDED TO ANSWER QUESTIONS MOST OFTEN ASKED BY STUDENTS.

IMPORTANT DATES

Last day to add a class (without instructor permission)	8/22/2016
Last day to drop a course with no grade and 100% refund	8/22/2016
Last day to add a class (requires instructor & advisor permission)	8/26/2016
Last day to drop a course or withdraw from the University with an automatic "W" and receive a partial refund (requires advisor signature)	8/26/2016
Last day to post 6 week grades	9/27/2016
Last day to file diploma application (for name to appear in Fall Commencement program)	11/1/2016
Last day to drop a class or withdraw from the University with an automatic "W"	11/4/2016
Last day to withdraw from all OSU classes with an assigned grade of "W" or "F"	11/18/2016
Pre-Finals week	11/28/2016-12/2/2016
Final examinations	12/5/2016-12/9/2016

Note: Outreach, Internet, and short courses have unique drop/add and refund deadlines; lookup the specific deadlines for these courses on the Short, Internet, and Outreach Class Schedules page of the Registrar's website <http://registrar.okstate.edu/SIO-Schedule>.

Fall Semester Holidays

University Holiday	9/5/2016
Students' Fall Break	10/14/2016
Students' Thanksgiving Break	11/23/2016-11/25/2016

DROPPING A COURSE AND WITHDRAWING FROM THE UNIVERSITY

students often confuse these terms.

Dropping a Course (or courses) may occur during the first twelve weeks of the semester. This means, however, that you are still enrolled in at least one other OSU course. Exceptions to the deadlines above may only be considered by petition due to documented extraordinary circumstances and committee approval. The Retroactive Drop/Withdraw Petition and the Petition for a Refund of Tuition and Fees forms are available on the Registrar's website <http://registrar.okstate.edu/Forms>.

Withdrawing from the university means dropping *all* courses and you *are no longer enrolled for the current semester*. This may occur until the Friday before pre-finals week. The withdrawal process is initiated with your academic advisor. For additional information and dates, go to: <http://academicaffairs.okstate.edu/content/adding-dropping-and-withdrawing-courses>.

ALERTS AND RESCHEDULING

If the OSU campus officially closes due to inclement weather or other emergencies, alerts are provided to local news media and posted on the OSU website. Missed exams, classes, or assignments may be rescheduled at times outside the normal meeting schedule. If valid, documented circumstances prohibit students from attending the rescheduled classes, instructors should provide reasonable alternative means for makeup.

SEEK ANSWERS TO YOUR QUESTIONS

The OSU faculty and staff want you to be successful in your educational pursuits. If you have questions or concerns, seek help EARLY. We are here to assist you.

ACADEMIC INTEGRITY

101 Whitehurst/405-744-5627/<http://academicintegrity.okstate.edu>
OSU is committed to maintaining the highest standards of integrity and ethical conduct. This level of ethical behavior and integrity will be maintained in this course. Participating in a behavior that violates academic integrity (e.g., unauthorized collaboration, plagiarism, multiple submissions, cheating on examinations, fabricating information, helping another person cheat, unauthorized advance access to examinations, altering or destroying the work of others, and altering academic records) will result in an official academic sanction. Violations may subject you to disciplinary action including the following: receiving a failing grade on an assignment, examination or course, receiving a notation of a violation of academic integrity on your transcript, and being suspended from the University. You have the right to appeal the charge.

COPYRIGHT & FAIR USE POLICY OF COURSE MATERIALS

Course materials may not be published, leased, sold to others, or used for any purpose other than appropriate OSU-related individual or group study without the written permission of the faculty member in charge of the course and other copyright holders. This paragraph grants you a limited license giving you access to materials for this course, including PowerPoint slides, audio/video recordings, written, or other materials, for appropriate OSU-related educational use only. Lectures should not be recorded without permission from the faculty member and must not be further disseminated or shared.

CLASS ATTENDANCE

Class attendance is a critical component of learning; therefore, you are expected to attend and participate fully in all scheduled class meetings. Many instructors consider attendance so essential that your grade may be affected by your absence. *SOME DEPARTMENTS AND PROFESSORS HAVE MANDATORY ATTENDANCE POLICIES*. If no written attendance policy is provided before the last day to add a class without instructor permission, no penalty may be assessed for class absences although you may not be permitted to make up certain in-class activities. If you are required to participate in official university-sponsored activities or military training, you should receive an excused absence unless the written course attendance policy indicates otherwise. If you will be absent from class for sponsored activities, you must provide prior notification of the planned absence to the instructor. You may be required to submit assignments or take examinations before the planned absence.

PRE-FINALS WEEK POLICY

Final examinations are scheduled at the end of each semester and are preceded by pre-finals week, which begins seven days prior to the first day of finals. During pre-finals week, all normal class activities will continue; however, no assignment, test, or examination accounting for more than 5% of the course grade may be given; and no activity or field trip may be scheduled that conflicts with another class. This excludes makeup and laboratory examinations, out-of-class assignments (or projects) made prior to pre-finals week and independent study courses. No student or campus organization may hold meetings, banquets, receptions, or may sponsor or participate in any activity, program, or related function that requires student participation. For additional information, contact the Office of Academic Affairs, 405-744-5627, 101 Whitehurst.

FINAL EXAM OVERLOAD POLICY

In the event you have three or more final exams scheduled for a single day, you are entitled to arrange with the instructor of the highest numbered course (4 digit course number) or two highest, if you have four finals on one day, to re-schedule that examination(s) at a time and place of mutual convenience during final exam week. If the final exam overload includes a common final exam, the common final exam is excluded from rescheduling unless multiple common exams are scheduled at the same time. You should submit this request in writing, with a copy of your class schedule, at least two weeks prior to the beginning of final exam week. The instructor has one week prior to the beginning of final exam week to arrange a mutually convenient time and place for administration of the final exam. After one week, if an agreement cannot be reached, take the request to the department head.

INFORMATION TECHNOLOGY

Student Email - OSU uses your OKSTATE.EDU email address as a primary form of communication. Students are expected to check their OSU email on a frequent and consistent basis to remain informed of their official university business. If you do not use the OSU email system you must redirect your okstate.edu email using the Orange-Key System (www.okey.okstate.edu). Failure to maintain an accurate email address may result in missed or lost university communications. For email assistance contact the IT Helpdesk at 405-744-HELP (4357).

Computer Labs - A complete description of computer labs and hours of operations are available at their website: <https://it.sharepoint.okstate.edu/TechnologySupport/DeskSide/default.aspx>. Lab information is also available by calling the Information Technology Help Desk at 405-744-HELP (4357).

OFFICE OF EQUAL OPPORTUNITY

408 Whitehurst/405-744-9153/<https://1is2many.okstate.edu/>
OSU is committed to maintaining a learning environment that is free from discriminatory conduct based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status. OSU does not discriminate on the basis of sex in its educational programs and activities. Examples of sexual misconduct and/or sex discrimination include: sexual violence, sexual harassment, sexual assault, domestic and intimate partner violence, stalking, or gender-based discrimination. OSU encourages any student who thinks that he or she may have been a victim of sexual misconduct or sexual discrimination to immediately report the incident to the Title IX Coordinator (405-744-9153) or Deputy Title IX Coordinator (405-744-5470). Students may also report incidents of sexual misconduct or sex discrimination to a faculty or staff member, who is then required by federal law (Title IX) to notify the Title IX or Deputy Title IX Coordinator. If a reporting student would like to keep the details confidential, the student may speak with staff in the Student Counseling Center (405-744-5472) or the University's Victim Advocate (Suzanne Burks: 405-744-5458).

OFFICE OF STUDENT DISABILITY SERVICES

315 Student Union/405-744-7116/<http://sds.okstate.edu/>
According to the Americans with Disabilities Act, each student with a disability is responsible for notifying the University of his/her disability and requesting accommodations. If you think you have a qualified disability and need special accommodations, you should notify the instructor and request verification of eligibility for accommodations from the Office of Student Disability Services. Please advise the instructor of your disability as soon as possible, and contact Student Disability Services, to ensure timely implementation of appropriate accommodations. Faculty have an obligation to respond when they receive official notice of a disability but are under no obligation to provide retroactive accommodations. To receive services, you must submit appropriate documentation and complete an intake process to verify the existence of a qualified disability and identify reasonable accommodations.

STUDENT CONDUCT AND ADMINISTRATION

315 Student Union/405-744-7716/<http://studentconduct.okstate.edu/>
By enrolling at Oklahoma State University, you accept responsibility for complying with all University policies and contracts, and for local, state and federal laws on- or off-campus that relate to the University's mission. **The Student Rights and Responsibilities Governing Student Behavior** document explains the standards of behavior expected of you, processes in place for enforcing the rules, and the University's response to violations.

In general, the University expects you to respect the rights of others and authorities, represent yourself truthfully and accurately at all times, respect private and public property, and take responsibility for your own actions and the actions of your guests.

EDMON LOW LIBRARY HOURS

405-744-9775 or 405-744-9741

Sunday

Monday-Thursday

Friday

Saturday

*For holiday and intersession hours, check

<http://www.library.okstate.edu/services/hours.htm>

www.library.okstate.edu

Text 405-592-4128

Opens at 9:00 AM

Open 24 hours

Closes at 10:00 PM

9:00 AM-10:00 PM

*Contact the following for information on hours of operation:

Architecture Library 405-744-6047

Curriculum Materials Library 405-744-6310

Veterinary Medicine Library 405-744-6655

WHERE TO GO FOR HELP

ACADEMIC RELATED SERVICES

Instructor - If you have questions regarding your class, talk to your instructor. Faculty members usually include their office hours and/or phone number in the class syllabus. If you cannot locate this information, set a time to meet with your instructor by speaking with him/her prior to or immediately following your class session or check with the departmental office on when the instructor may be available.

Academic Advisor - All students will benefit by conferring with an advisor on a regular basis. If you do not know your advisor or would like to learn more, talk to the Student Academic Services Director for your college.

Bursar Office

113 Student Union/405-744-5993

<http://bursar.okstate.edu/>

The Bursar Office bills and collects tuition, fees, campus housing, and other university related charges. The Bursar Office also processes and disburses all federal and campus-based funds to students' bursar accounts and refunds any overpayments on students' bursar accounts.

Career Services

360 Student Union/405-744-5253

<http://hireosugrads.com>

Locate your College's Career Consultant on the Career Services website.

Concurrent Student Services and Advising

University College/040 Student Union/405-744-1389

To find out what academic services are available to concurrent students or to schedule your next concurrent advising session, contact Brett Rowh (405-744-1393).

Foreign Language Placement Test

206 Gunderson Hall/405-744-9547

<http://fllcourses.okstate.edu/placement-exams>

Students with prior foreign language experience in French, German, or Spanish who take the placement exam and then score a 'B' or higher in either 1225 or a third semester course will get free retroactive credit for the levels below that class for up to 10 credits. Schedule your free test with Nick Howland by emailing: nick.howland@okstate.edu.

Office of Multicultural Affairs

240 Student Union/405-744-5481

<http://oma.okstate.edu/>

Academic, career, and personal success programs are available. Student organizations representing diverse communities and annual events are offered.

Office of the Registrar

322 Student Union/405-744-6876

<http://registrar.okstate.edu/>

The Office of the Registrar provides services related to the creation and maintenance of student academic records. We are here to assist students with enrollment, official transcript requests, degree and enrollment verification, updating personal information in the Student Information System, graduation, and other services.

Scholarships & Financial Aid

119 Student Union/405-744-6604

<http://financialaid.okstate.edu>

Over 80 percent of Oklahoma State University students received scholarships, grants, work, and low-interest loans totaling over \$320 million last year. Contact the Office of Scholarships & Financial Aid to apply for financial aid or to meet with a financial aid counselor.

Transfer Students Services

University College/040 Student Union/405-744-1332

Contact: Amy Cole-Smith

This office provides undergraduate transfer students with a seamless transition to OSU by collaborating with various departments on campus, including the Office of Undergraduate Admissions, the LASSO Center, the Office of the Registrar, and Financial Aid.

University Assessment and Testing

107 University Assessment and Testing Building/405-744-5958

<http://uat.okstate.edu/>

Campus and national tests as well as testing accommodations are provided.

Veteran Student Academic Affairs

University College/040 Student Union/405-744-1389

Contact: Rick Hansen

This office works with veteran and military-affiliated students to aid them in their transition from military service to successful careers by ensuring they succeed academically through coordination of support services from both on- and off-campus entities.

Veteran Benefit Services

322 Student Union/405-744-6343

<http://registrar.okstate.edu/Veteran-Benefit-Services>

This office provides information and assistance in completing the appropriate forms to apply for educational benefits through the U.S. Department of Veterans Affairs and through the State of Oklahoma.

HEALTH RELATED SERVICES**Counseling Psychology Clinic**

107 Public Information Office/405-744-6980

<https://education.okstate.edu/cpsy/clinic>

Faculty and graduate students offer high quality and cost efficient psychological and mental health services to students Monday through Friday.

University Counseling Services

320 Student Union/405-744-5458

<http://www.okstate.edu/ucs/>

Services include: personal counseling; the Alcohol & Substance Abuse Center; and, stress management through the Reboot Center.

University Health Services

1202 W. Farm Road/405-744-7665

<http://uhs.okstate.edu/>

An allergy clinic, lab services, x-ray, travel clinic, women's clinic and pharmacy are among the services offered at this campus outpatient medical clinic.

Wellness Department

405-744-5510

<http://wellness.okstate.edu/>

Intramurals, group fitness and sports clubs are among the many programs and services available through the Wellness Department.

CAMPUS LIFE RELATED SERVICES**Fraternity & Sorority Affairs**

211J Student Union/405-744-5490

<http://gogreek.okstate.edu/>

For questions and comments about fraternity and sorority organizations, contact Ival Gregory at ival.gregory@okstate.edu.

Housing & Residential Life

100 Iba Hall/405-744-5592

<http://reslife.okstate.edu>

For questions and comments about housing and residential life, contact the Housing administration office.

Leadership and Campus Life

211 Student Union/405-744-5488

<http://lcl.okstate.edu>

Get involved through student organizations; the Center for Ethical Leadership; International Students & Scholars; Non-traditional Student Services; and Parent & Family Relations.

Service-Learning Volunteer Center

211G Student Union/405-744-5145

<http://volunteer.okstate.edu/>

Find volunteer opportunities and earn the recognition C.O.R.D. to wear at graduation.

University Dining Services

076 Student Union/405-744-4424

<http://dining.okstate.edu/>

For questions and comments about meal plans or university dining operations, contact University Dining Services.

ACADEMIC SUPPORT RESOURCES AND TUTORING**Learning and Student Success Opportunity (LASSO) Tutoring Center**

021 Classroom Building/405-744-3309

<https://lasso.okstate.edu/>

LASSO offers free individual and group tutoring for a variety of courses.

Student Academic Services Centers**Agricultural Sciences & Natural Resources**

136 Agricultural Hall/405-744-5395

Contact: Dr. Deb VanOverbeke

<http://casnr.okstate.edu/students/ssc>

Academic support and career guidance resources are available for CASNR students.

Arts & Sciences

213 Life Sciences East/405-744-5658

Contact: Dr. Amy Martindale

<http://casstudents.okstate.edu/>

Academic support and career guidance resources are available for Arts & Sciences students.

Education

106 Willard Hall/405-744-6350

Contact: Leslie Evans

<http://education.okstate.edu/watson>

Academic support, advisement and career counseling is available to all education majors.

Engineering, Architecture and Technology

110 Engineering North/405-744-5276

Contact: Lance Millis

<https://studentservices.okstate.edu/advising>

Academic advising and career services are available for all CEAT students. Tutoring is offered for general math, science, and engineering courses.

Human Sciences

101 Human Sciences/405-744-2772

Contact: Kristi Seuhs

<http://humansciences.okstate.edu/current-students>

Academic support and career guidance resources are available for Human Sciences students.

Spears School of Business

103 Business Building/405-744-2772

Contact: Marissa McIntyre

<http://spears.okstate.edu/ss/>

Academic advisement is provided for freshmen through seniors in all business major areas.

University College Advising

214 Student Union/405-744-5333

Contact: Missy Wikle

<https://uca.okstate.edu/>

University College Advising has academic advisors to help with your academic needs, whether planning your semester schedule, teaching your First-Year Seminar class, looking at degree options, or helping to bridge the gap between student life and academic success. Call or visit the office anytime Monday through Friday, between 8:00 a.m. and 5:00 p.m.

DISCIPLINE SPECIFIC TUTORING**Academic Development Center**

Kerr-Drummond Mezzanine/405-744-5905

<http://reslife.okstate.edu/vac>

Tutoring and supplemental instruction are available on select weekday, weekend, and evening hours.

Accounting

416 Business Building/405-744-2863

Walk-in tutoring is available on Tuesday evenings from 6:00 p.m. to 8:00 p.m. for ACCT 2103, 2203, and 3103.

Biology & Zoology

303 Life Sciences West

<http://biol1114.okstate.edu>

Tutoring is provided for BIOL 1114.

Chemistry

453 Physical Science/405-744-9046

Tutoring for chemistry classes is available.

Civil & Environmental Engineering

315 Engineering South/405-744-9308

Tutoring for Statistics and Strength of Materials is available. Contact for more information.

Eta Kappa Nu Electrical and Computer Engineering Honor Society

010 Engineering South/405-744-4910

<https://campuslink.okstate.edu/organization/eta-kappa-nu>

Tutoring is provided by Eta Kappa Nu membership for Circuits, Network Analysis, and Electronic Devices.

Foreign Languages

205 Gunderson Hall/405-744-5826

<http://fllcourses.okstate.edu/language-lab>

Tutoring is offered for French, German, Latin/Greek, Japanese, Russian, and Spanish courses.

Graduate Research and Writing Lab

Contact: Victor D. Baeza/victor.baeza@okstate.edu/405-744-1241

<http://info.library.okstate.edu/RLS/grads>

Tutoring is available evenings from 5:00 p.m.-8:00 p.m. on Monday and Tuesday for current OSU graduate students.

History

101 S Murray Hall/405-744-5680

<http://history.okstate.edu/contact>

Tutoring is given for Survey of History and upper division courses.

Mathematics Learning Success Center

5th Floor Edmon Low Library/405-744-5818

<http://www.math.okstate.edu/>

Tutors are available to answer questions for classes ranging from Beginning Algebra through Calculus II. Tutoring for Differential Equations and Linear Algebra is offered at specific times.

Writing Outpost

102 Q, R, S Edmon Low/405-744-6671

<http://osuwritingcenter.okstate.edu>

30-minute walk-in consultations for writing projects are offered on a first come-first served basis on Monday-Thursday evenings 7:00 p.m.-10:00 p.m.

Writing Center

440 Student Union/405-744-6671

<http://osuwritingcenter.okstate.edu>

The Writing Center helps writers throughout the composing process; plan to visit early and often throughout the semester, not just the day before an assignment is due. Tutors work with students to improve brainstorming, organizational, and composing techniques.

Writing Center West

103 Ag Hall

<http://osuwritingcenter.okstate.edu>

30-minute walk-in consultations for writing projects are available Monday-Friday from 11:30 a.m.-2:30 p.m.

For other comments and inquiries, please contact academics@okstate.edu.